

*Project Scope of Work for
PROPERTY ADDRESS: 129 Brintle Road, Reidsville, NC*

The work shall include, but not be limited to all labor, materials, tools, equipment, incidentals, insurance, overhead and profit to perform the work as outlined below:

GENERAL NOTES:

1. Contractor has inspected all surfaces and job conditions and by signing this contract accepts the conditions of all surfaces and job conditions. Costs associated with these conditions are included within this proposal.
2. Contractor shall field verify locations, sizes and quantities of work required for the project.
3. Include all required cleanup for work completed under this package. Include daily cleanup of all areas where work is performed and disposal of debris to Owner provided dumpster.
4. General building permit shall be provided by the Owner. Contractors/subcontractors shall be responsible for all permits and licensing as is required to complete their respective scope of work and to meet city regulations.
5. Contractor shall provide proof of General Liability and Worker's Compensation insurance.
6. Jobsite dumpsters are Owner-Furnished but must be specified by the Contractor.
7. If needed, Owner will provide materials. *If Owner does provide materials, Contractor must specify which materials are needed* (Due to Owner's relationship with Lowe's Hardware Store, Owner requires that items list be made from item/model # from Lowe's as a baseline. If you have relationships with other stores that may help in pricing, Owner is willing to open accounts at the specific stores you may recommend).
8. Contractor is also responsible for providing timeline for completing the job. Please provide what work will be done each week and desired payments at each stage of the job. For example, payment of \$_____ due at start of the job; Week 1, the following will be completed.....; After inspection, Contractor would like \$_____ prior to week 2; etc....

EXTERIOR:

1. Rebuild steps and porch area (2 areas of the home) – already partially done
2. Change mailbox, if applicable (currently some hornets resting in mailbox)
3. Plant additional bushes and possible garden in the front area for curb appeal
4. Complete gutter installation
5. Add one shutter to back of the home
6. Repair cracked siding
7. Install new exterior lighting (x2)
8. Install new front screendoor (replace other screendoor if needed)
9. Replace exterior door in kitchen area

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____



INTERIOR:

Living room:

1. Install baseboard
2. Sheetrock or paint paneling (needs to look nice)
3. Paint/repair window trim (as needed)
4. Make sure all windows open and are presentable
5. Install double light switch and 3 plug plates

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____

Bedroom #1 (Left bedroom)

1. Make sure windows open
2. Remove blinds and plug/repairs any holes as a result of blinds
3. Install carpet (11' 3" 7/8 by 7' 6" ^{11/15})
4. Paint exterior doors (if needed)
5. Install one new light switch and 3 new plug plate
6. Make closet look nice

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____



Bedroom #2

1. Make sure windows open
2. Remove blind holders and plug any holes in the trim or wall
3. Install carpet (8' 5" ¹/₆ by 11' 5" ¹/₄)
4. Paint exterior doors (if needed)
5. Install light switch and 3 new plug plates

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____

Bathroom

1. New sink vanity with cabinet (standard size)
2. New toilet
3. New mirror
4. New light above mirror
5. New vent fan
6. Install vinyl planks or flooring (5' 0" ³/₃₂ by 5' 1" ¹¹/₃₂)
7. New sink faucet
8. New showerhead and hardware
9. New entrance to bathroom (current entrance will be enclosed by air handler for the new HVAC heat pump) – see video for more information

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____



Kitchen

1. Remove ceiling fan and replace with nice chandelier
2. Replace other lighting (if needed)
3. Paint existing kitchen cabinet
4. Replace existing cabinet hardware (hinges, knobs, etc...)
5. Change kitchen faucet
6. Clean up countertops or replace
7. Redo backsplash
8. Install microwave under cabinet
9. Paint paneling (need this area to look nice)
10. Clean up laundry area (make it look nice)

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____

HVAC:

1. Install new HVAC system with ductwork. This has already been given to licensed HVAC company.

HVAC charge: \$_____

Plumbing:

1. Make sure there are no leaks

2. Make sure there is enough water pressure throughout the house
3. Make sure the hot water heater is working properly

Plumbing charge: \$_____

Electrical:

1. Make sure all outlets are working
2. Make sure that all outlets, light switches match each other and look good

Electrical charge: \$_____

Whole House or Miscellaneous

1. Paint entire house
2. Floor is uneven at spots. Go in crawl space to see if there are areas that can be jacked or addressed to take care of the uneven spots. (This has been done in the kitchen – please check the work of previous vendor; another fired contractor tried to use self-leveler in the living room)
3. New vinyl planks installed throughout the house (except bedrooms)
4. Install carbon monoxide alarm (1) near kitchen/living room area
5. Make sure all rooms have smoke detectors

Labor charge: \$_____

Material cost (if Contractor provides materials): \$_____

Material list (if Owner provides materials): _____

Based on this Project scope of work, I expect to be completed with this job within _____ weeks. Below is an estimated schedule of work:

By signing below, I am taking full responsibility for the project scope of work to be completed as well as the expected timeline. I understand that payments will be made upon successful completion of work stated in this project scope of work. I also understand that failure to complete the jobs as stated or within the stated time period could result in forfeiture of any payments agreed to. By signing this agreement, I am agreeing to and standing by the pricing provided in this Project Scope of work for the property referenced in this Agreement.

i) Company: _____

ii) Name: _____

iii) Phone: _____

iv) E-mail: _____

v) Signature: _____

vi) Date: _____